

# Moving Planner

## *Countdown to Moving Day*

[Eight Weeks Before](#) | [Six Weeks Before](#) | [Four Weeks Before](#)

[Three Weeks Before](#) | [Two Weeks Before](#) | [One Week Before](#)

[Two Days Before](#) | [MOVING DAY](#) | [DELIVERY DAY](#)

### **EIGHT WEEKS BEFORE YOU MOVE** [\[back to top\]](#)

- Obtain a floor plan of your new residence and decide what household items you want to keep.
- Begin an inventory of all household goods.
- Solicit estimates from several moving companies.
- Contact your insurance agent, and ask them about your homeowners policy to determine whether your possessions are covered when moving.
- Establish a file for all moving papers and receipts.
- Arrange to transfer child(ren)'s school records.
- Choose a mover.

## **SIX WEEKS BEFORE YOU MOVE** [\[back to top\]](#)

- Begin search for good health-care professionals in your new location.
  - Fill out post-office change of address cards.
  - Send your new address to anyone that might need it -- insurance agents, credit card companies, magazine subscriptions, friends, relatives, etc.
  - Clean out closets and dispose of all items that you will not be taking with you.
  - Hold a moving/garage sale or donate items to charities.
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## **FOUR WEEKS BEFORE YOU MOVE** [\[back to top\]](#)

- For self moves, reserve a truck or trailer. Obtain necessary moving supplies: boxes, twine, labels, etc.
- Start packing!!**
- If your mover is doing the packing, arrange for it to be done one or two days before loading begins.
- Send furniture, drapes and carpets for repair or cleaning as needed.
- Begin to use up overstocks of staple foods.
- Gather valuable personal papers that you may need at your destination location, including medical and dental records, school records, birth certificates, etc.
- Make travel plans and arrange any motel or other reservations.

### **THREE WEEKS BEFORE YOU MOVE** [\[back to top\]](#)

- Arrange to have utilities (gas, electric, phone, cable, water, etc.) disconnected in your present home, and connected at your new home.
  - Ready car registration and insurance records for transfer.
  - Notify State Motor Vehicle Bureau of your new address.
  - Arrange for child care on moving day.
  - If necessary, reserve apartment elevator for pickup and/or delivery dates.
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### **TWO WEEKS BEFORE YOU MOVE** [\[back to top\]](#)

- Arrange to move pets.
  - Check with mover about moving house plants. (Some movers will not move plants).
  - Dispose of all items too dangerous to move, including flammable liquids.
  - If necessary, have your automobile serviced and ready for the trip.
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### **ONE WEEK BEFORE YOU MOVE** [\[back to top\]](#)

- Transfer all bank accounts.
- Cancel newspaper delivery.

### One Week Before – Cont.'d

- Have enough medication to last at least two weeks. Have prescriptions forwarded to a pharmacy at your new destination.
  - Buy traveler's checks.
  - Make arrangements to pay for your move.
  - Withdraw items and close safety deposit boxes.
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### **TWO DAYS BEFORE YOU MOVE** [\[back to top\]](#)

- Have mover pack your goods (unless doing it yourself).
  - Defrost and dry refrigerators and freezers to be moved.
  - Set aside valuable items to carry with you including jewelry, vital documents, money and valuable small items.
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### **MOVING DAY** [\[back to top\]](#)

- Be on hand to answer questions and give directions to movers and stay until they are finished.
  - Accompany driver for inventory of your household goods.
  - Complete information on bill of lading and carefully read the document before you sign it.
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## Moving Day – Cont.'d

- Make sure you have your copies of the bill of lading and inventory.
  - Keep the bill of lading until your possessions are delivered, the charges are paid, and any claims are settled.
  - Before the van leaves, take one final look through the house to make certain nothing has been left behind.
  - Give the driver directions to your new home.
  - Notify the driver and the van line where you can be reached during the move.
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## **DELIVERY DAY** [\[back to top\]](#)

- Be on hand to answer any questions and give directions.
- You must pay the driver before your goods can be unloaded. This is a Federal requirement for interstate moves.
- Supervise unloading and unpacking.
- Check carefully for any damaged or missing items.
- Note on the inventory any damaged boxes or obvious damage to unboxed items before you sign anything.

***HAPPY MOVING!***